

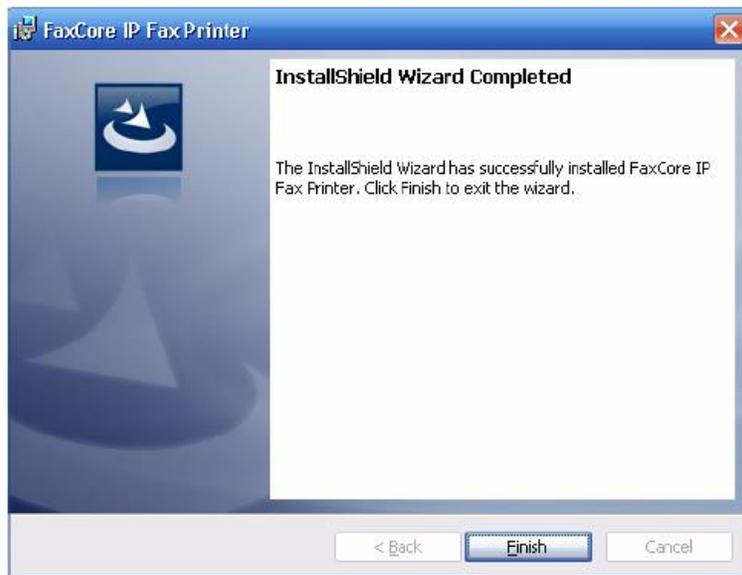
FaxCore eV5 Client Print Driver Installation

Prerequisites:

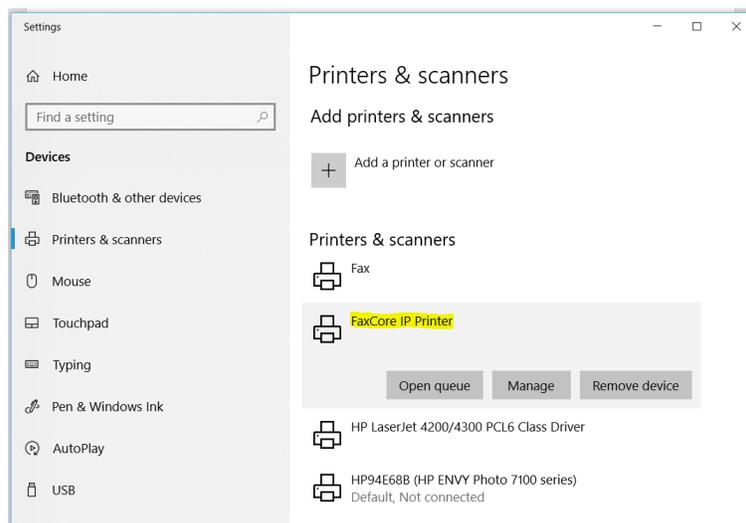
- Microsoft .NET 3.5 or higher Framework Runtime (standard on Win8 and Win10)
- Internet/network access to connect to FaxCore server.
- FaxCore username and password

Setting up Windows 8, & Windows 10 client

1. To begin installation, run “FaxCore IP Fax Printer.msi” and follow the on-screen instruction to complete the installation.

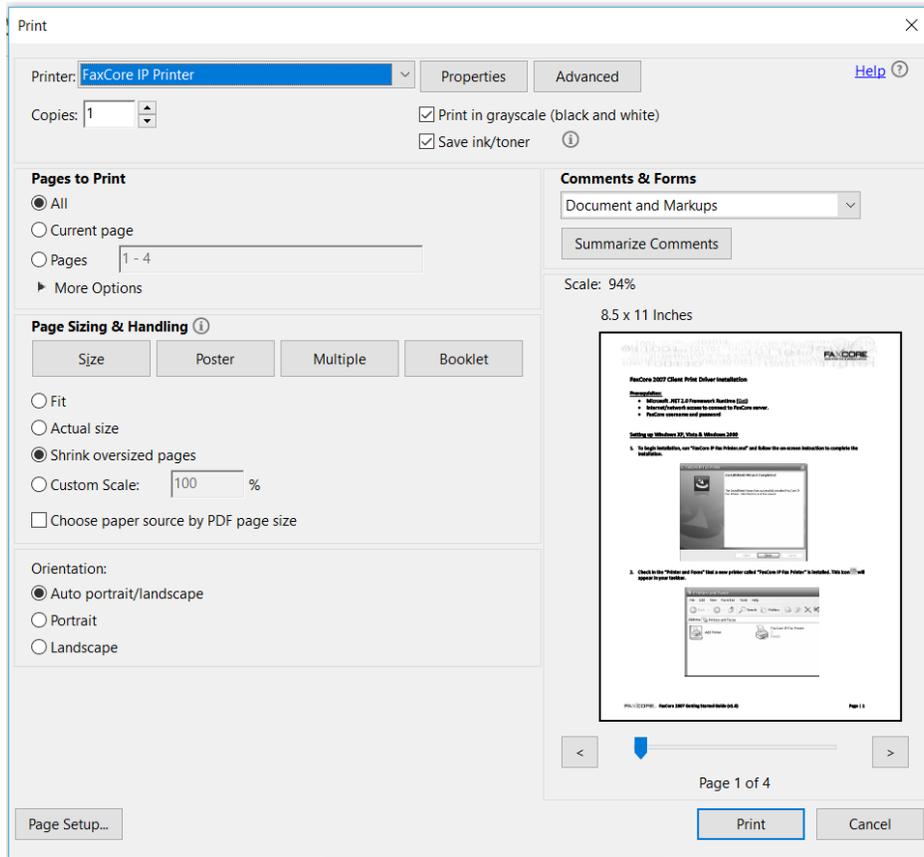


2. Check to see that “Printer & scanners” show a new printer called “FaxCore IP Printer.” A printer icon will also appear in your taskbar.

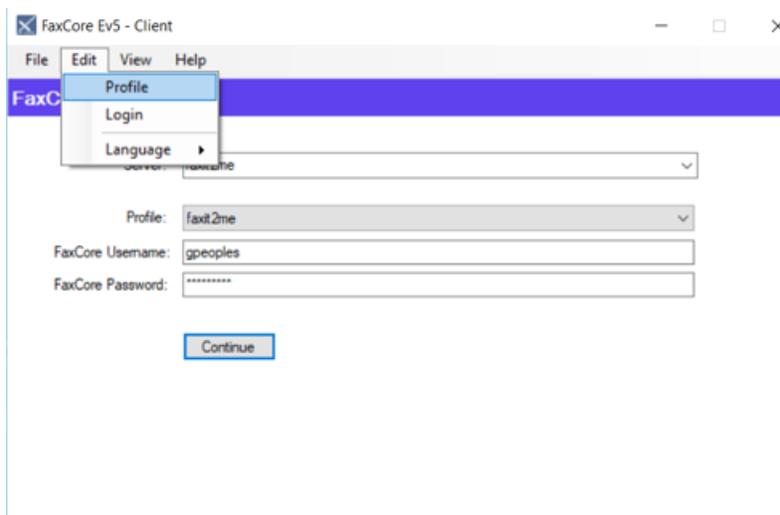


Setting up the Client Print Driver

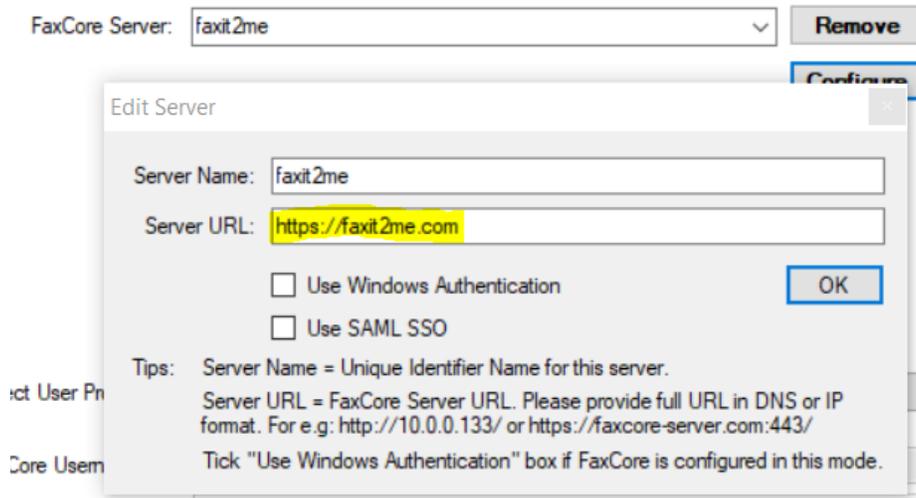
1. To begin using the print driver, open a document and print to “FaxCore IP Printer”.



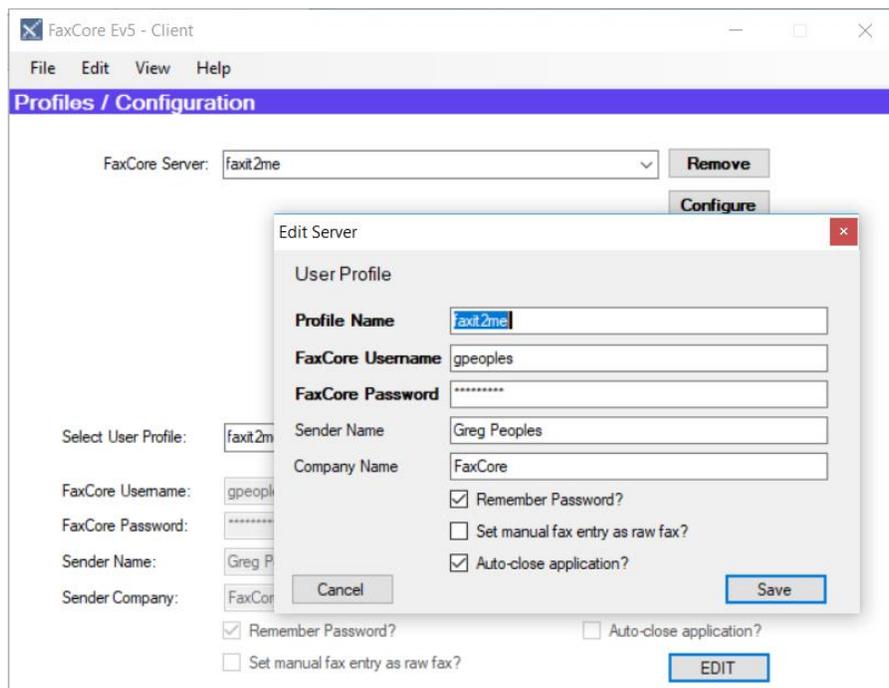
2. The print driver will launch the FaxCore print client login page. If the application is being launched for the first time, an **error message box will appear**. Click “OK” and select “Edit” > “Profile” to enter Server and user profile information.



3. Enter Server Profile info: Server Name is for reference only, Server URL: **must match** server address, or IP Address to connect to the web server. After entering your info. Click > OK.

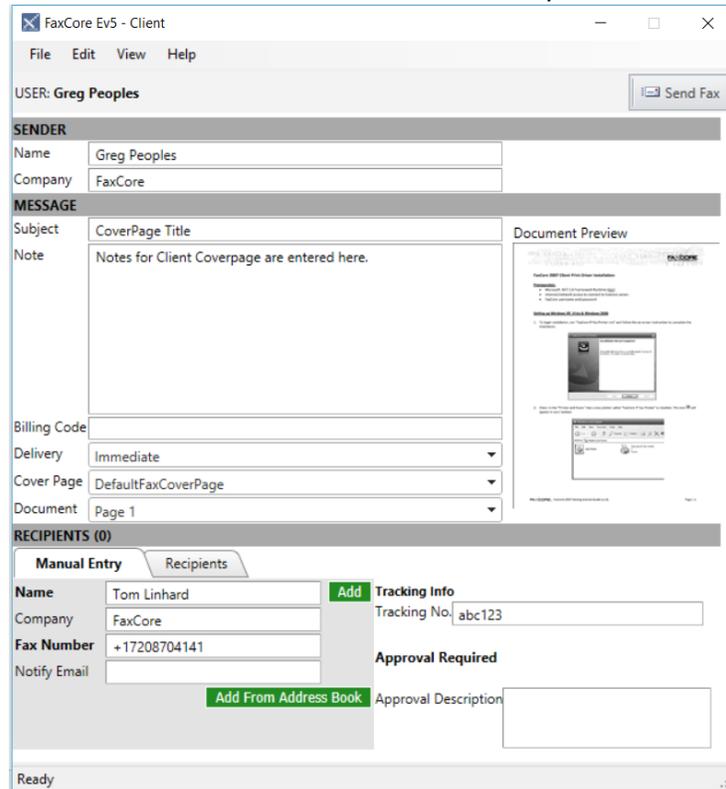


4. Next, click Edit > Profile again to EDIT the User Profile: Click > Edit at bottom of dialog box. Username and Password must match your FaxCore eV5 user account on the webservice. The Options > Remember Password and > Auto close application (after a sent fax) are available.



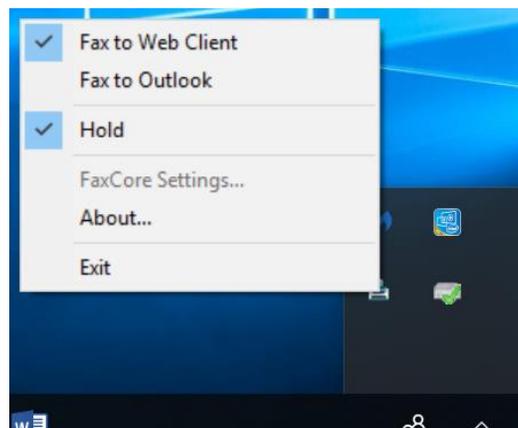
Note: If "set manual fax entry as raw fax" is checked, the fax number entered in manual entry will be dialed as is and will not follow dialing rules configured on the server, otherwise enter the full fax number including the country and area code; e.g.: +17208704141.

- After the profile is setup, you can now print-to-fax any document. Open a document > File > Print. Select your **NEW FaxCore IP Printer** from printer drop-down box. Finally enter the cover page info. you desire, add a fax recipient(s) “ADD” and hit the “Send Fax” button to send your fax.

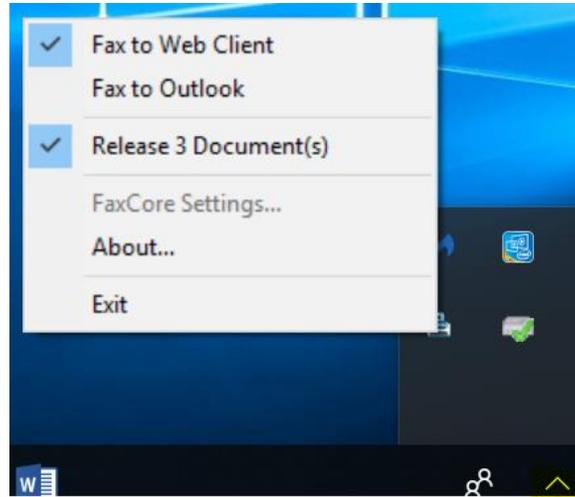


Merging multiple print jobs together into a single fax

- To merge multiple print jobs together, right click on the FaxCore printer tray icon on the desktop taskbar and select “Hold”.



2. Next, start printing multiple documents you want faxed to the FaxCore IP Printer Driver. Once you're done with the print jobs, right click on the tray icon again to release the merged fax jobs (example below shows 3 printed documents being held). A dialog box will now open allowing the user to send the fax job.



Switching to Fax to Outlook

Simply select "Fax to Outlook" on the FaxCore tray icon and the next print job will automatically launch with the Microsoft Outlook client. A new mail message with the print job rendered and attached is now available. Just enter the fax address manually in order to send your fax. (e.g.: fax_number@faxcoreserver.com).

Note: This requires the FaxCore SMTPGateway installed/enabled on the FaxCore server. Please refer to your FaxCore administrator for more information.