

FaxCore eV5 Client Print Driver Installation

Prerequisites:

- Microsoft .NET 3.5 or higher Framework Runtime (standard on Win8 and Win10)
- Internet/network access to connect to FaxCore server.
- FaxCore username and password

Setting up Windows 8, & Windows 10 client

1. To begin installation, run "FaxCore IP Fax Printer.msi" and follow the on-screen instruction to complete the installation.



2. Check to see that "Printer & scanners" show a new printer called "FaxCore IP Printer." A printer icon will also appear in your taskbar.

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Fin	nd a setting $ ho$	Add printers & scanners		
Devi	ces	+ Add a printer or scanner		
E.	Bluetooth & other devices	_		
岛	Printers & scanners	Printers & scanners		
Ů	Mouse			
	Touchpad	FaxCore IP Printer		
	Typing	Open queue Manage Perrove de	wico	
Ð	Pen & Windows Ink		wice	
(ه)	AutoPlay	HP LaserJet 4200/4300 PCL6 Class Driver		
Ô	USB	HP94E68B (HP ENVY Photo 7100 series) Default, Not connected		
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Setting up the Client Print Driver

1. To begin using the print driver, open a document and print to "FaxCore IP Printer".

Print		×
Printer: FaxCore IP Printer	Properties	Advanced Help 🔿
Copies: 1	Print in grayscal	ale (black and white)
	Save ink/toner	r i
Pages to Print		Comments & Forms
● All		Document and Markups ~
Current page	_	Summarize Comments
More Options		Scale: 94%
Page Sizing & Handling (1)		8.5 x 11 Inches
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Page Setup		Print Cancel

2. The print driver will launch the FaxCore print client login page. If the application is being launched for the first time, an *error message box will appear*. Click "OK" and select "Edit" > "Profile" to enter Server and user profile information.

	🔀 FaxCore Ev5 - Client	-		×		
	File Edit View Help					
	FaxC Profile		~			
	Profile: faxit2me FaxCore Username: gpeoples FaxCore Password:		~			
	Continue					
FAXCORE					2	Page
Evolution eV5	FaxCore eV5 Getting Started Guide (v2.5)					



3. Enter Server Profile info: Server Name is for reference only, Server URL: **must match** server address, or IP Address to connect to the web server. After entering your info. Click > OK.

FaxCore	Server:	faxit2me		\sim	Remove
	Edit Sen	ver			Configure
	Server Serve	Name: er URL:	faxit2me https://faxit2me.com		
			Use Windows Authentication		ОК
ct User Pr	Tips:	Server Server format.	Name = Unique Identifier Name for this server. URL = FaxCore Server URL. Please provide full URL For e.g: http://10.0.0.133/ or https://faxcore-server.	. in DN .com:44	S or IP
Core Usem		Tick "l	lse Windows Authentication" box if FaxCore is config	jured in	this mode.

4. Next, click Edit > Profile again to EDIT the User Profile: Click > Edit at bottom of dialog box. Username and Password must match your FaxCore eV5 user account on the webserver. The Options > Remember Password and > Auto close application (after a sent fax) are available.

iles / Configura	tion				
FaxCore Server:	faxit2m	e	~	Remove	
				Configure	
		Edit Server			×
		User Profile			
		Profile Name	faxit2me		
		FaxCore Username	gpeoples		
		FaxCore Password	******		
Select User Profile:	faxit2n	Sender Name	Greg Peoples		
	_	Company Name	FaxCore		
FaxCore Usemame:	gpeop	h	Remember Password?		
FaxCore Password:	******		Set manual fax entry as raw f	ax?	
Sender Name:	Greg F	5	Auto-close application?		
Sender Company:	FaxCo	Cancel		Sa	ive

Note: If "set manual fax entry as raw fax" is checked, the fax number entered in manual entry will be dialed as is and will not follow dialing rules configured on the server, otherwise enter the full fax number including the country and area code; e.g.: +17208704141.





5. After the profile is setup, you can now print-to-fax any document. Open a document > File > Print. Select your NEW **FaxCore IP Printer** from printer drop-down box. Finally enter the cover page info. you desire, add a fax recipient(s) "ADD" and hit the "Send Fax" button to send your fax.

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File Edit	: View Help	
USER: Greg I	Peoples	I Send Fax
SENDER		
Name	Greg Peoples	
Company	FaxCore]
MESSAGE		
Subject	CoverPage Title	Document Preview
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Billing Code		And a second sec
Delivery	Immediate 👻	and from the matter and
Cover Page	DefaultFaxCoverPage 🗸	
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RECIPIENTS	(0)	~
Manual E	intry Recipients	
Name	Tom Linhard Add Tracking Info	
Company	FaxCore Tracking No. abc12	3
Fax Number	+17208704141	
Notify Email	Approval Required	
	Add From Address Book Approval Description	n
Ready		

Merging multiple print jobs together into a single fax

1. To merge multiple print jobs together, right click on the FaxCore printer tray icon on the desktop taskbar and select "Hold".





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2. Next, start printing multiple documents you want faxed to the FaxCore IP Printer Driver. Once you're done with the print jobs, right click on the tray icon again to release the merged fax jobs (example below shows 3 printed documents being held). A dialog box will now open allowing the user to send the fax job.

		-
~	Release 3 Document(s)	
	FaxCore Settings	
	About	• 🛃
	Exit	

Switching to Fax to Outlook

Simply select "Fax to Outlook" on the FaxCore tray icon and the next print job will automatically launch with the Microsoft Outlook client. A new mail message with the print job rendered and attached is now available. Just enter the fax address manually in order to send your fax. (e.g.: fax_number@faxcoreserver.com).

Note: This requires the FaxCore SMTPGateway installed/enabled on the FaxCore server. Please refer to your FaxCore administrator for more information.

